

CONTRACT FOR WORK AND SERVICES

between

1. **Albert-Ludwigs-Universität Freiburg, represented by the rector, who is represented by**

Stamp of the university institution

a n d

2.

Name, first name of the contractor

City

Street

2.1 **Statement of the contractor about herself/himself:**

I am not an employee, trainee/guest student or visiting scientist at the university
(contracts for work and services cannot be concluded with employees).

I have never been employed by the University of Freiburg.

I was employed by the University of Freiburg until _____.

Nationality

- German
 EU (country) _____ (enclose residence permit)
 all other countries (enclose passport with copy of work permit)

Bank: _____

IBAN Code: _____ Swift Code: _____

§ 1

Work performance

Both contracting parties assure that the contractor is not part of the employment system of the University of Freiburg and renders the work performance free from directives.

The contractor commits herself/himself to carry out the **following services** independently and with sole responsibility (if partial payments have been agreed upon, please define the individual works with the corresponding date of delivery):

Date of delivery _____ **to** _____
(Name of the customer or her/his representative)

§ 2

The **total remuneration** amounts to Euro _____ lump sum

All possible incidental charges are thus compensated for.

Remuneration becomes due after the correct performance and acceptance of the works.

The total remuneration includes the following incidental charges
amounting to Euro _____ (receipts are enclosed).

If individual works have been agreed upon, the following partial payments after delivery and acceptance:

P 479a(e) (02/2014) - see reverse -

Note on the English version: The official language is German, in case of doubt, the German version shall prevail.

§ 3

In case of delayed work performance, the customer has the rights according to § 636 BGB (German Civil Code). The contracting parties only have the right to cancel the contract before the expiry of the contract for good cause. For the rest applies § 649 BGB.

§ 4

The contractor is obliged to render the work performance with the guaranteed properties. In case of scientific services he assures to render the work performance according to the latest scientific standards. If the work performance proves to be defective, the customer has the right of correction of faults or reduction of purchase price. For the rest apply the provisions of §§ 633 - 636 BGB.

In case of scientific work performances, the contractor is obliged to release all individual documents (surveys, statistics, individual studies, samples, drawings, etc.). Upon request of the customer, she/he is also obliged to supply information on the work performance, the method used and about all details.

§ 5

With the work performance, the copyright is transferred to the customer. At any case, the authorship of the contractor has to be specified upon request.

§ 6

It is the contractor's responsibility to seek the required approval of secondary employment of his principal or employer, if necessary. It is also his responsibility to declare the wage to the tax authorities for taxation.

§ 7

Modifications and amendments of this contract must be in writing.

§ 8

Contracts over 2000.-- € require a procedure to establish the insurance status.

§ 9

The contract needs to be previously approved by the central personnel administration.

ALBERT-LUDWIGS-UNIVERSITÄT
(University institution)

Freiburg,

.....
Leiter der Universitätseinrichtung (head of university institution)

.....
Contractor